



Office of the Principal

## Government Degree College Uttersoo

گورنمنٹ ڈگری کالج اترسو (کشمیر)

Uttersoo, Shaugus 192201 (Distt Anantnag, Kashmir)

Email: gdc\_uttersoo@gmail.com

Ph. No. 9419065616

No. GDCUT/2022/

**NAAC Accredited Grade "B" (CGPA 2.33)**

Web: www.gdcut.ac.in

Landline - 01932 29817

Dated: 07/08/2022

### Minutes of Meeting

An important meeting was convened Coordinator, IQAC under the chairmanship of Worthy Principal on 7<sup>th</sup> August, 2022. The Agenda of the meeting are given here as under:

1. **Framing of Course Review Committee** - All the heads of the departments shall submit the syllabus completion report in the office of Convener, Course Review Committee after every month.
2. **Mentorship of week students** - Remedial classes shall be delivered for academically week students
3. **Preparation of academic calendar for the year 2022-2023** - Every Department shall frame its own calendar mentioning date of class tests, departmental programmes, tours etc. and the same shall be submitted in the office of Coordinator, IQAC.
4. **Purchase of wheel chairs for differently abled students** - Wheel chairs shall be purchased for physically disabled students for their easy access to different sections of the College.

Coordinator IQAC

Principal  
Govt. Degree College  
Uttersoo, Anantnag

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Landline:- 01932-29317

Dated: 22/10/2022

## Minutes of Meeting

An important meeting was convened Coordinator, IQAC under the chairmanship of Worthy Principal on 22 October, 2022. The Agenda of the meeting are given here as under:

1. **Establishment of Browsing Centre**:- To make available browsing centre for the students, the College shall purchase 20 **All in One Computers**
2. **Automation of College Library**:- For the complete automation of College Library, tenders will be floated in different news papers to get services of desired contractors.
3. **Creation of Student Felicitation Centre**:- Student Felicitation shall be created where all the necessary instructions will be provided to the bonafide students including different scholarships schemes and different College Financial Aids.
4. **Creation of Reading Room**: To provide congenial atmosphere for reading and learning for students as well as faculty members, a separate reading room will be established in the College Library.

  
Coordinator IQAC

  
Principal  
Govt. Degree College  
Uttersoo, Anantnag

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Web: www.gdcut.ac.in

Landline:- 01932-29317

Dated: 31/03/2023

### Minutes of Meeting

An important meeting was convened Coordinator, IQAC under the chairmanship of Worthy Principal in his office chamber on 31<sup>st</sup> March, 2023. The Agenda of the meeting is given here as under:

1. **Separate Toilet Block for Boys and Girls:-** To maintain privacy, sanitation and hygiene, separate washroom facility for boys and girls shall be made available.
2. **Establishment of Gymnasium:-** To Provide a well equipped fitness centre for students and to promote physical health and wellness, gymnasium will be established.
3. **Installation of Solar Panels:-** To generate clean and renewable energy and to lower electricity charges' solar panels will be installed in the phased manner.
4. **Plantation of Saplings:-** To maintain the lush green campus and to improve air quality and to reduce the pollution inside the campus saplings of different plant species will be planted.

  
Coordinator IQAC

  
Principal  
Govt. Degree College  
Uttersoo, Anantnag

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Web: www.gdcut.ac.in

Landline:- 01932-29317

Dated: 06/06/2023






## Minutes of Meeting

An important meeting was convened Coordinator, IQAC under the chairmanship of Worthy Principal in his office chamber on 6<sup>th</sup> June, 2023. The Agenda of the meeting is given here as under:

- 1. Canteen Service for Students and Staff members:-** To provide nutritious and affordable food options for students and faculty and to create a comfortable dining space, Canteen services will be made available in due course of time.
- 2. Botanical Garden:-** To conserve high altitude medicinal plant species which are under threat due to the anthropogenic activities, The Botanical will be established inside the main campus.
- 3. Creation Of Health Centre:-** To provide accessible and quality health care services to students and teaching and non-teaching staff a separate health care centre will be established.
- 4. Establishment of Playground:-** To provide a safe and accessible space for physical activity and recreation, College playground will be established.

  
Coordinator IQAC

  
PRINCIPAL  
Govt. Degree College  
Uttersoo, Anantnag

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### Compliance to the / Action Taken Report of decisions taken in IQAC Review Meetings for Academic Year 2022-2023

1. **Framing of Course Review Committee:-** For reviewing the academic performance of students and the status of syllabus completion of different courses, the College framed the Course Review Committee headed by **Prof. Shawana Manzoor**, Assistant Professor, Department of Environmental Science. The Composition of Committee is given here as under:

S. No.	Name	Position
01	Prof. Shawana Manzoor	Convener
02	Dr. Tariq Bashir	Co-Convener
03	Prof. Bilal Ahmad Shah	Member

2. **Preparation of Academic Calendar:** - For smooth conduct of Curricular and co-curricular activities for the year 2022-2023; internal academic calendar was framed. The tentative dates of admission processes, commencement of class work and different activities/events to be organized during the academic year 2022-2023 are hereby given as under:

<http://gdcuttersoo.ac.in/Files/429ecd76-9312-46d5-bb97-f08c98fff3a4/Custom/AcademicCalendar2022-23.pdf>

#### ACADEMIC CALENDAR 2022—23

Activity	Organizing Committee/ Department
<b>January</b>	
<b>Vacations</b>	
<b>February</b>	
<b>Class Work:</b> 2nd Sem B-2021, 3rd Sem B-2020, 4th Sem B-2019 1 <sup>st</sup> Faculty Council Meeting	<b>Academic Affairs/TT</b>
<b>March</b>	
NSS Volunteers Registration	<b>NSS</b>
<b>Nauroz:</b> World Arbor Day   Plantation Drive	<b>NSS/EvS</b>
<b>Exams: 4th Sem B-2019</b>	<b>Examination</b>
<b>April</b>	
<b>Classwork:</b> 2nd Sem B-2021, 3rd Sem B-2020, 5th Sem B-2019	<b>Academic Affairs/TT</b>
World Health Day	<b>Zoology/EvS</b>
Earth Day	<b>EvS</b>
<b>May</b>	
<b>Classwork:</b> 5th Sem B-2019	<b>Academic Affairs/TT</b>
<b>Exams:</b> 2nd Sem B-2021, 3rd Sem B-2020	<b>Examination</b>
International Womens' Day	<b>Debates   Seminars   Conferences</b>
Road Race	<b>Physical Education/Sports</b>
Celebration of No Tobacco Day	<b>NSS/EvS</b>
<b>June</b>	
<b>Classwork:</b> 3rd Sem B-2021, 4th Sem B-2020, 5th Sem B-2019	<b>Academic Affairs/TT</b>
College Outing	<b>Excursion/Tours</b>
Environment Week celebration	<b>NSS/EvS</b>
Campus Cleaning Drive	<b>NSS/EvS</b>
<b>July</b>	



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Admission Process for FYUGP 1 <sup>st</sup> Semester under NEP—2020	Admissions
Classwork: 3rd Sem B-2021, 4th Sem B-2020	Academic Affairs/TT
Vacations	
Exam: 5th Sem B-2019	Examination
Subject Tours	Excursion/Tours
2nd Faculty Council Meeting	
<b>August</b>	
Classification: FYUGP 1st Semester under NEP—2020	Admissions
Classwork: 1st Sem B-2022, 3rd Sem B-2021, 4th Sem B-2020	Academic Affairs/TT
Inter-College Symposium	Debates   Seminars   Conferences
Annual Day celebration	Debating/cultural committee
Blood Donation Camp	NSS
<b>September</b>	
Classwork: 1st Sem B-2022 6th Sem B-2019	Academic Affairs/TT
Exam: 3rd Sem B-2021 4th Sem B-2020	Examination
Teachers Day celebration	NSS
Awareness Programmes	NSS/Education
International Literacy Day	Debates   Seminars   Conferences
<b>October</b>	
Classwork: 1st Sem B-2022 6th Sem B-2019	Academic Affairs/TT
Blood Donation Camp	NSS
Non-Violence Day	NSS/Political Science
3rd Faculty Council Meeting	
National Unity Day/ Martyrs' Day	NSS/Debates   Seminars   Conferences
<b>November</b>	
Classwork: 1st Sem B-2022, 6th Sem B-2019	Academic Affairs/TT
<b>December</b>	
Classwork: 4th Sem B-2021 5th Sem B-2020	Academic Affairs/TT
Exam: 1st Sem B-2022 6th Sem B-2019	Examination
AIDS Day	NSS/Debates   Seminars   Conferences
Awareness Programme: World Disabled Day	NSS/Debates   Seminars   Conferences
World Human Rights Day	NSS
Vacations	

**3. Purchase of Wheel chairs:** - The two wheel chairs were made available for differently abled students. Local Fund Employees were directed to keep these chairs in the corridor of ground floor on all working days for their use by these students.

**4. Establishment of Browsing Centre:** - A separate browsing Centre was established in the first floor of College main building. Twenty **All-in-One** computers with 24x 7 high speed



internet facilities were installed in the Centre. All the students have been advised to utilize this facility during their spare times.

**5. Automation of College library:** - For automation of the College Library, the services of FM Soft Anantnag were utilized. Almost automation of 5000 texts/references within a time frame of 3 months using SOUL 2.0 software has been done. This practice streamlined library tasks including cataloguing, circulation, acquisitions, serials management, and record-keeping of the books/texts.

**6. Creation of Reading room:** - For providing congenial atmosphere for reading, writing and learning, separate reading section was established in the Library. Different Sign boards viz. "Keep Silence, Reading gives you all the feels" etc. have been installed to make reading learning process conducive and effective.

**7. Separate toilets for Boys and girls:** - Separate toilets for boys and girls were constructed inside the college premises to maintain privacy, sanitation and hygiene.



**8. Installation of Solar panels:** - Fifty solar panels were installed in the main college building. This clean, in-exhaustible source of energy lowers the College electricity charges and also keeps lights on during winters in which there are maximum power cuts.





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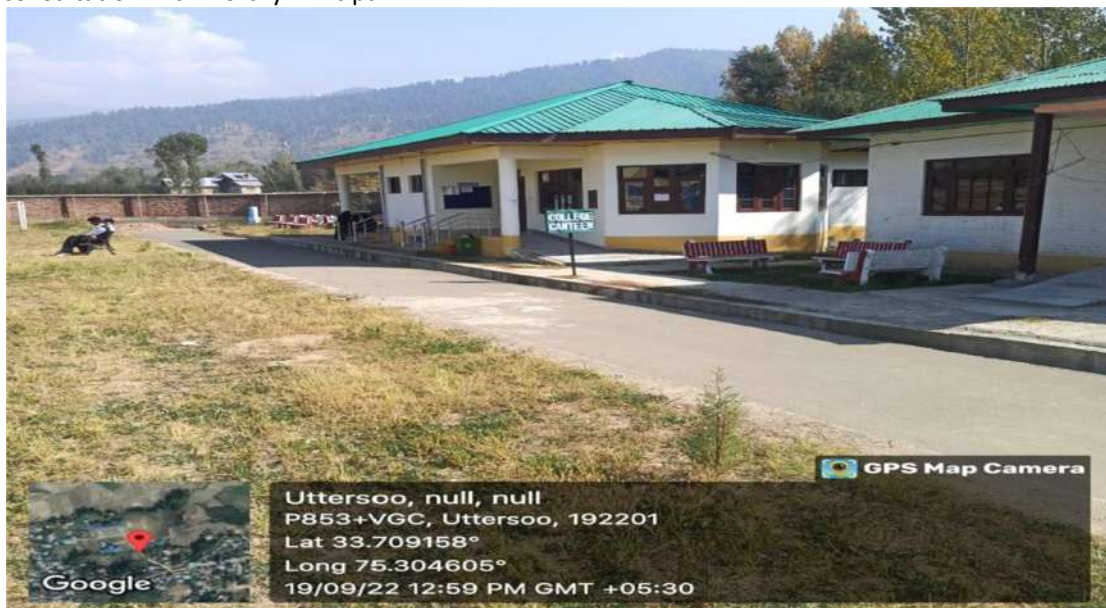
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**9. Canteen Services:** - The canteen facility with a separate kitchen, bathrooms and dining hall was made available for students, teaching and non-teaching staff. The Canteen owner provides all the available items to the students as per the rate list prepared by Convener, Canteen Committee in consultation with worthy Principal.



**10. Botanical garden:-** The GDC Uttersoo is located at higher altitudes and the surrounding areas





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of the college are flooded with the medicinal plant species that have not been assessed yet. Our team visited these areas and collected all the taxonomic and ecological information of the flora. We established the herbal garden with an aim to grow and multiply these medicinally important herbs. Extensive survey was carried out to collect these plant species from upper reaches. Whole plant/cuttings/seeds were collected and transported to the College Campus. Twenty five field beds were prepared and in each bed different plant species were planted.

**11. Creation of Health Centre:-** A separate health care section was established in the main College building. All the first aid kits and sanitary pads purchased from pharmaceutical stores were made available in the health care section. Mrs. Shawana Manzoor, Convener, Health care Committee was advised to maintain a list of teaching and non-teaching staff and the students who utilize the services of health care Centre.

**12. Establishment of Playground:-** A spacious playground with the measuring dimensions of almost 85×67 meters for the outdoor sports activities and games including Cricket, Volley and basketball was established. Many Inter-College and Intra College Cricket tournaments were played in the College Playground.



*Muhammad*  
**Coordinator—IQAC**