

### YEARLY STATUS REPORT - 2022-2023

### Part A

### **Data of the Institution**

1.Name of the Institution Government Degree College

Uttersoo

• Name of the Head of the institution Dr. Tasleema Bano

• Designation Principal

• Does the institution function from its own Yes

campus?

• Phone no./Alternate phone no. 01932293177

• Mobile No: 9419065616

• Registered e-mail gdc.uttersoo@gmail.com

• Alternate e-mail gdc.uttersoo@outlook.com

• Address Uttersoo-Shangus

• City/Town Anantnag

• State/UT Jammu and Kashmir

• Pin Code 192201

2.Institutional status

• Affiliated / Constitution Colleges Affiliated

• Type of Institution Co-education

• Location Rural

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• Financial Status

UGC 2f and 12(B)

• Name of the Affiliating University University of Kashmir

• Name of the IQAC Coordinator Ummar Muhammad

• Phone No. 9419044700

• Alternate phone No.

• Mobile 9419044700

• IQAC e-mail address iqac.gdcuttersoo@gmail.com

• Alternate e-mail address iqac.gdcuttersoo@outlook.com

3. Website address (Web link of the AQAR (Previous Academic Year)

http://gdcuttersoo.ac.in/Files/42 9ecd76-9312-46d5-bb97-f08c98fff3a 4/Custom/GDCU-AOAR%202021-22.pdf

4. Whether Academic Calendar prepared during the year?

Yes

• if yes, whether it is uploaded in the Institutional website Web link:

http://gdcuttersoo.ac.in/Files/42 9ecd76-9312-46d5-bb97-f08c98fff3a 4/Custom/AcademicCalendar2022-23. pdf

#### 5.Accreditation Details

| Cycle   | Grade | CGPA | Year of<br>Accreditation | Validity from | Validity to |
|---------|-------|------|--------------------------|---------------|-------------|
| Cycle 1 | В     | 2.33 | 2021                     | 21/06/2021    | 20/06/2027  |

### 6.Date of Establishment of IQAC

20/04/2020

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Depa<br>rtment /Faculty | Scheme              | Funding Agency                      | Year of award with duration | Amount   |
|---------------------------------------|---------------------|-------------------------------------|-----------------------------|----------|
| Government<br>of Jammu &<br>Kashmir   | State<br>Government | Government<br>of Jammu &<br>Kashmir | 2022-23                     | 570.7125 |

### 8.Whether composition of IQAC as per latest Yes NAAC guidelines

• Upload latest notification of formation of View File IOAC

### 9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and yes compliance to the decisions have been uploaded on the institutional website?
- If No, please upload the minutes of the meeting(s) and Action Taken Report

View File

## 10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

• If yes, mention the amount

### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Establishment of College Browsing Center.

Installation of New Book Racks in the Library.

Establishment of Course Review Committee.

Providing of Internet Facility to Every Department of College.

Proposal and Establishment of green energy generation by using 77 solar panels generating about 15 KW power.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action  | Achievements/Outcomes   |
|---|---|
| To guide the College Website Monitoring Committee to update the newly designed and fully dynamic college website in light of new NAAC guidelines.                                     | The college website was redesigned, updated and made fully dynamic.   |
| To update Seniority List of faculty members and frame List of College Committees for the academic session 2022-23 in consultation with the Secretary Staff Council and the Principal. | Seniority list of the college faculty and non-teaching staff was updated.   |
| To frame Academic Calendar for the year 2022-23.  | Academic Calendar for the year 2022-23 was framed in consultation with college advisory committee.                    |
| To Submit Annual Quality Assurance Reports [AQARs] to NAAC, Bengaluru.  | AQAR for the year 2021-22 was submitted and accepted by NAAC.   |
| To organize Workshops and Seminars in the College.  | A number of workshops and seminars were organized in the college in consultation with debates and seminars committee. |

### 13. Whether the AQAR was placed before statutory body?

Yes

• Name of the statutory body

| Name                       | Date of meeting(s) |  |
|----------------------------|--------------------|--|
| College Advisory Committee | 22/10/2024         |  |

### 14. Whether institutional data submitted to AISHE

| Part A   |                                       |  |  |  |
|--|---------------------------------------|--|--|--|
| Data of the Institution                            |                                       |  |  |  |
| 1.Name of the Institution                          | Government Degree College<br>Uttersoo |  |  |  |
| Name of the Head of the institution                | Dr. Tasleema Bano                     |  |  |  |
| Designation  | Principal                             |  |  |  |
| Does the institution function from its own campus? | Yes                                   |  |  |  |
| Phone no./Alternate phone no.                      | 01932293177                           |  |  |  |
| Mobile No:   | 9419065616                            |  |  |  |
| Registered e-mail                                  | gdc.uttersoo@gmail.com                |  |  |  |
| Alternate e-mail                                   | gdc.uttersoo@outlook.com              |  |  |  |
| • Address  | Uttersoo-Shangus                      |  |  |  |
| • City/Town  | Anantnag                              |  |  |  |
| • State/UT   | Jammu and Kashmir                     |  |  |  |
| • Pin Code   | 192201                                |  |  |  |
| 2.Institutional status                             |                                       |  |  |  |
| Affiliated / Constitution Colleges                 | Affiliated                            |  |  |  |
| Type of Institution                                | Co-education                          |  |  |  |
| • Location   | Rural                                 |  |  |  |
| • Financial Status                                 | UGC 2f and 12(B)                      |  |  |  |
| Name of the Affiliating University                 | University of Kashmir                 |  |  |  |
| Name of the IQAC Coordinator                       | Ummar Muhammad                        |  |  |  |

| • Phone No.   | 9419044700   |
|---|--|
| Alternate phone No.   |  |
| • Mobile  | 9419044700   |
| • IQAC e-mail address   | iqac.gdcuttersoo@gmail.com   |
| Alternate e-mail address  | iqac.gdcuttersoo@outlook.com   |
| 3.Website address (Web link of the AQAR (Previous Academic Year)        | http://gdcuttersoo.ac.in/Files/4<br>29ecd76-9312-46d5-bb97-f08c98fff<br>3a4/Custom/GDCU-<br>AOAR%202021-22.pdf     |
| 4. Whether Academic Calendar prepared during the year?                  | Yes  |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://gdcuttersoo.ac.in/Files/4<br>29ecd76-9312-46d5-bb97-f08c98fff<br>3a4/Custom/AcademicCalendar2022-<br>23.pdf |

### **5.**Accreditation Details

| Cycle   | Grade | CGPA | Year of<br>Accreditation | Validity from | Validity to |
|---------|-------|------|--------------------------|---------------|-------------|
| Cycle 1 | В     | 2.33 | 2021                     | 21/06/202     | 20/06/202   |

### 6.Date of Establishment of IQAC 20/04/2020

### 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Dep artment /Faculty  | Scheme              | Funding Agency                      | Year of award with duration | Amount   |
|-------------------------------------|---------------------|-------------------------------------|-----------------------------|----------|
| Government<br>of Jammu &<br>Kashmir | State<br>Government | Government<br>of Jammu &<br>Kashmir | 2022-23                     | 570.7125 |

| 8.Whether composition of IQAC as per latest NAAC guidelines | Yes       |  |
|---|-----------|--|
| Upload latest notification of formation of IQAC             | View File |  |
|   |           |  |

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| 9.No. of IQAC meetings held during the year  | 4   |
|--|---|
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes   |
| If No, please upload the minutes of the meeting(s) and Action Taken Report   | View File                                     |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year?             | No  |
| • If yes, mention the amount   |   |
| 11.Significant contributions made by IQAC d  | uring the current year (maximum five bullets) |
| Establishment of College Browsing  | g Center.                                     |
| Installation of New Book Racks in  | the Library.                                  |
| Establishment of Course Review Co  | ommittee.                                     |
| Providing of Internet Facility to  | Every Department of College.                  |
| Proposal and Establishment of gresolar panels generating about 15  |   |
| 12.Plan of action chalked out by the IQAC in a Quality Enhancement and the outcome achiev                              |   |
|  |   |
|  |   |
|  |   |
|  |   |

| Plan of Action  | Achievements/Outcomes   |  |
|---|---|--|
| To guide the College Website Monitoring Committee to update the newly designed and fully dynamic college website in light of new NAAC guidelines.                                     | The college website was redesigned, updated and made fully dynamic.   |  |
| To update Seniority List of faculty members and frame List of College Committees for the academic session 2022-23 in consultation with the Secretary Staff Council and the Principal. | Seniority list of the college faculty and non-teaching staff was updated.   |  |
| To frame Academic Calendar for the year 2022-23.  | Academic Calendar for the year 2022-23 was framed in consultation with college advisory committee.                    |  |
| To Submit Annual Quality Assurance Reports [AQARs] to NAAC, Bengaluru.  | AQAR for the year 2021-22 was submitted and accepted by NAAC.   |  |
| To organize Workshops and Seminars in the College.  | A number of workshops and seminars were organized in the college in consultation with debates and seminars committee. |  |
| 13. Whether the AQAR was placed before statutory body?  | Yes   |  |
| Name of the statutory body  |   |  |
| Name  | Date of meeting(s)  |  |
| College Advisory Committee  | 22/10/2024  |  |
| 14.Whether institutional data submitted to AI   | SHE   |  |
| Year  | Date of Submission  |  |
| 2022-23   | 11/03/2024  |  |
|   |   |  |

 ${\bf 15. Multidisciplinary}\ /\ interdisciplinary$ 

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The Institution is an Affiliated College of University of Kashmir Srinagar. The University adopted the CBCS pattern from 2017-18. The College offers both Multidisciplinary and Interdisciplinary courses under the Choice Based Credit System. The New Educational Policy 2020 insists on a Multidisciplinary approach in Higher Education to broaden the scope of Higher Education through diversified fields of study and ensure flexibility and autonomy to the learner in the selection of the field of study. The College under the aegis of University of Kashmir will implement NEP 2020 from the academic session of 2022 and all the courses will be offered in a Multidisciplinary approach with Multiple Entry/Exit option.

### 16.Academic bank of credits (ABC):

The college is an Affiliated college of University of Kashmir Srinagar, which is the issuing authority of degree certificates/mark sheets. The College has taken all the steps to ensure timely registration of the students on Digilocker, National Academic Depository(NAD), and Academic Bank of Credits for the online issuance of academic documents. The college has captured all relevant data at the time of admission for these services. In this regard, awareness programs, and Aadhaar Camps were organized at the beginning of the academic session for seamless onboarding onto these services. As per the National Education Policy 2020, the Academic Bank of Credit (ABC) is going to implemented by the university to facilitate the academic mobility of students. Our institute also adopts the policy guidelines for the appropriate credit transfer.

#### 17.Skill development:

Along with the Skill enhancement courses being offered under the university curriculum, our institution is offering some skill-oriented courses to the students on its own. During the previous academic years, a course on Basic Computer Operations and Disaster management have been offered to the students. An MoU for the introduction of Mulbery cultivation/ sericulture and Aquaculture in the college is in process. The college also offers skill based course on Internet and Web designing.

### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses from Indian Knowledge System and Valued Added Courses will be offered under NEP 2020 from the next academic session. Indian Culture and Philosophy have had an important effect globally. The contribution of these iconic legacies to world

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heritage, on one hand, need to not only be supported and conserved for future generations but also systematically researched, improved, and put to new uses through our evolving education system and the New Education Policy 2020.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices. The model allows the learner to transfer their credits and switch to another institution that is accredited with the OBE syllabus. Students seeking newer skills to propel their careers further, there will always be higher demand for vocational training. College will facilitate the OBE syllabus as per the demand of local region. Most of the curriculum was revamped to align with the latest Learning Outcome Based Curriculum Framework (LOCF). However, the curriculum will now be re-designed as per NEP 2020 for the new academic session.

#### **20.Distance education/online education:**

The College provides options like Online Classes & Timetables, Online Award Submissions, Online Assessments, Multi-format e-Content, Notification Dashboard as an aid to the offline teaching-learning process. The College has also created e-Content for all the subjects which is made available to students and on website

| Extended Profile   |           |                  |  |  |
|--|-----------|------------------|--|--|
| 1.Programme  |           |                  |  |  |
| 1.1  |           | 224              |  |  |
| Number of courses offered by the institution acros during the year |           |                  |  |  |
| File Description   | Documents |                  |  |  |
| Data Template <u>Viev</u>  |           | <u>View File</u> |  |  |
| 2.Student  |           |                  |  |  |
| 2.1  |           | 867              |  |  |
| Number of students during the year                                 |           |                  |  |  |
| File Description Documents   |           |                  |  |  |
| Data Template <u>View File</u>                                     |           | <u>View File</u> |  |  |
|  |           |                  |  |  |

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| 2.2   |           | 122              |
|---|-----------|------------------|
| Number of seats earmarked for reserved category as per GOI/<br>State Govt. rule during the year |           |                  |
| File Description  | Documents |                  |
| Data Template   |           | View File        |
| 2.3   |           | 281              |
| Number of outgoing/ final year students during the year   |           |                  |
| File Description  | Documents |                  |
| Data Template   |           | <u>View File</u> |
| 3.Academic  |           |                  |
| 3.1   |           | 27               |
| Number of full time teachers during the year  |           |                  |
| File Description  | Documents |                  |
| Data Template   |           | View File        |
| 3.2   |           | 13               |
| Number of Sanctioned posts during the year  |           |                  |
| File Description  | Documents |                  |
| Data Template   |           | View File        |
| 4.Institution   |           |                  |
| 4.1   |           | 15               |
| Total number of Classrooms and Seminar halls  |           |                  |
| 4.2   |           | 297.6925         |
| Total expenditure excluding salary during the year (INR in lakhs)                               |           |                  |
| 4.3   |           | 54               |
| Total number of computers on campus for academic purposes                                       |           |                  |
| Total expenditure excluding salary during the year (INR in lakhs)  4.3                          |           |                  |

#### Part B

#### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Degree College Uttersoo Anantnag has a well-defined planning and implementation process for the effective delivery of the curriculum framed by the University of Kashmir, to which it is associated as an affiliated college. The curriculum is designed by the University through constituted Boards of Studies in which our faculty members play vital role as members. The institute follows the Choice Based Credit System (CBCS) and NEP as prescribed by University of Kashmir. The College IQAC prepares the academic calendar for every semester in accordance with the University academic calendar mentioned in the University statutes, which encompasses the duration, internal assessment timelines, examination dates, tentative summer/winter vacation dates etc. which is circulated to the departments for its strict implementation. Further, every department formulates its own calendar of events in line with the institution's academic calendar and shares it with every stakeholder. The 'Master TimeTable' is prepared by the college Time-Table Committee. In each Department HoD allocates the classes (theory and practical) to the teachers keeping into consideration their fields of specialization, expertise, experience and their preferences. The Course Outcomes (COs), Program Outcomes (POs) and Program Specific Outcomes (PSOs) prepared for each course/program remain the ultimate targets to be achieved.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <u>View File</u>  |
| Link for Additional information     | https://egov.uok.edu.in/eservices/syllabus/statuteArchive/289.PDF |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal assessment of students is conducted by the college and different guidelines and methods are followed for continuous assessment and evaluation. The evaluation of students is done on the basis of class tests, tutorials, problem solving sessions,

quizs, seminars, and poster presentations. At the beginning of each academic semester, an academic calendar is circulated among students and is displayed on the college website, departmental notice boards and at prominent places in the campus. Evaluation of the performance of students for theory and practicals is impartially done under the supervision of the HoDs, the Committee for Academic Affairs and IQAC. The Principal conducts regular review meetings to assess the delivery of curriculum and the performance of the students. Whenever needed parents are informed in the parent teacher-meets to take necessary and required steps for the improvement of their wards. For those students who lag behind including slow learners, absentees and those who participate in extracurricular activities, remedial classes are arranged by different departments to fill the gaps. To save the precious time of students, separate dates for internal assessments are arranged for students who fail or are unable to attend a particular internal assessment because of any valid reason.

| File Description                     | Documents   |
|--------------------------------------|---|
| Upload relevant supporting documents | <u>View File</u>  |
| Link for Additional information      | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Exam-CIA |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

### A. All of the above

| File Description  | Documents        |
|---|------------------|
| Details of participation of<br>teachers in various<br>bodies/activities provided as a<br>response to the metric | <u>View File</u> |
| Any additional information  | No File Uploaded |

### 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

02

| File Description  | Documents        |
|---|------------------|
| Any additional information                              | No File Uploaded |
| Minutes of relevant Academic<br>Council/ BOS meetings   | <u>View File</u> |
| Institutional data in prescribed format (Data Template) | <u>View File</u> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Brochure or any other document relating to Add on /Certificate programs | <u>View File</u> |
| List of Add on /Certificate programs (Data Template )                   | <u>View File</u> |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

48

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

48

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | <u>View File</u> |

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender equality and justice is given top priority in the college and the girl students and female staff members are facilitated in the discharge of their roles. Awareness programmes are organized to make women aware of their rights. International Women's Day is celebrated with great participation from students and staff. Ethics and development of moral character is given high priorityand topics in the curriculum covering ethical dimensions have been added in different programmes. Principles of nonviolence and inculcation of human values is given due importance. Every year Gandhi Jayanti on 2nd October is celebrated with bigger participation of students and faculty and wide publicity is provided to the Gandhian principles of non-violence and tolerance. Protection of environment is given high priority and the college has developed an efficient system of waste management. World Environment Week, World Arbor Day and events related to energy conservation are organized to spread the message of environmental protection, environmental sustainability and energy conservation. Green campus concept is being followed in letter and spirit and this year more than three hundred trees of different varieties have been planted in the campus.

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | <u>View File</u> |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

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| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Programme / Curriculum/<br>Syllabus of the courses  | <u>View File</u> |
| Minutes of the Boards of<br>Studies/ Academic Council<br>meetings with approvals for<br>these courses                       | <u>View File</u> |
| MoU's with relevant organizations for these courses, if any   | <u>View File</u> |
| Number of courses that include<br>experiential learning through<br>project work/field<br>work/internship (Data<br>Template) | <u>View File</u> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

390

| File Description   | Documents        |
|--|------------------|
| Any additional information   | <u>View File</u> |
| List of programmes and number of students undertaking project work/field work//internships (Data Template) | <u>View File</u> |

### 1.4 - Feedback System

| 1.4.1 - Institution obtains feedback on the     | A. All of the above |
|---|---------------------|
| syllabus and its transaction at the institution |                     |
| from the following stakeholders Students        |                     |
| Teachers Employers Alumni                       |                     |

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| File Description   | Documents        |
|--|------------------|
| URL for stakeholder feedback report  | <u>View File</u> |
| Action taken report of the<br>Institution on feedback report as<br>stated in the minutes of the<br>Governing Council, Syndicate,<br>Board of Management (Upload) | <u>View File</u> |
| Any additional information(Upload)   | <u>View File</u> |

### **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents  |
|-----------------------------------|--|
| Upload any additional information | <u>View File</u>   |
| URL for feedback report           | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/FeedbackR eport2022-23.pdf |

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment Number Number of students admitted during the year

### 2.1.1.1 - Number of sanctioned seats during the year

320

| File Description                        | Documents        |
|---|------------------|
| Any additional information              | <u>View File</u> |
| Institutional data in prescribed format | <u>View File</u> |

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

338

| File Description  | Documents        |
|---|------------------|
| Any additional information                                    | <u>View File</u> |
| Number of seats filled against seats reserved (Data Template) | <u>View File</u> |

### 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Government Degree CollegeUttersoo has a robust and enthusiastic academic monitering with mandate to monitor and assess learning levels of the enrolled students and organize special programmes for slow and advanced learners. Moreover, at the time of admission, the college admission committee ensures that every student is counselled to select a suitable subject combination for the degree courses. Before commencement of formal classwork, Induction Programme is organised wherein the newly admitted students are formally made aware of facilities within the campus, new opportunities for their success. They are also familiarized about college rules and informed about Coordinators and Convenors and the campus environment. The advanced learners are identified and these students are assigned with tougher assignments like research projects, so that they get an early know how of research methods. Advanced learners are also encouraged to participate in various competitions held by the college or by other agencies. These students are also encouraged to appear in competitive exams for their better future prospects. Below average students are also identified from their results and these students are counselled so that any difficulty they are facing can be addressed. These students are provided with extra classes also. Conducting remedial classes is a norm for almost all the departments of the college so that needy students are benefited. The results of below average students are shared with their parents so that these students are also counselled at home.

| File Description                  | Documents  |
|-----------------------------------|--|
| Link for additional Information   | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=DebatesSeminars |
| Upload any additional information | <u>View File</u>   |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

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| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 867                | 27                 |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | <u>View File</u> |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

There is a proper academic calendar devised by the University of Kashmir which is being followed by GDC Uttersoo. Experimental and participative learning by the students is ensured by teaching subjects with laboratory courses and project work. For some subjects, assignments and workshops form the important components so that students are taught with the problem-solving methods. The students are not evaluated on just one parameter but on a number of parameters and the results of the evaluations are used for making modifications, if any in the teaching learning processes. All the students are given adequate and personal attention so that their abilities and weaknesses are known. Their abilities are encouraged properly and their weaknesses are addressed in appropriate manner.

| File Description                  | Documents  |
|-----------------------------------|--|
| Upload any additional information | <u>View File</u>   |
| Link for additional information   | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Link/ExtensionAc tivities 2022-23 d204b9a6-e71f-4f72-be6d-2 a6633a8e9ea.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic transactions especially teaching learning process is a priority with maximum focus on student participation. ICT tools are employed for disseminating the knowledge among the students which has proved to be more result oriented than traditional teaching. Animations, videos, and other multimedia are incorporated in the teaching learning process. Arrangements are being made so that each student is provided with a tab to enhance

student participation in ICT based learning process. The college uses ICT enabled learning in other fields like administration, admissions, accounts, examinations, results etc. our field oriented learning where ever possible is done through ICT enabled tools like GIS etc. Students get learning experiences by working with various ICT based softwares like MS Office, Android, Linux, Google Class etc. Regular workshops are facilitated for incumbents to use ICT tools to the best of its efficiency. It was only due to ICT enabled tools that large numbers of students were provided with lectures and other study materials remotely during Covid-19 pandemic

| File Description  | Documents  |
|---|--|
| Upload any additional information   | <u>View File</u>   |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/ICT%20Ena bled%20Tools.pdf |

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

| File Description  | Documents        |
|---|------------------|
| Upload, number of students enrolled and full time teachers on roll. | <u>View File</u> |
| Circulars pertaining to assigning mentors to mentees                | <u>View File</u> |
| mentor/mentee ratio   | <u>View File</u> |

#### 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

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| File Description   | Documents        |
|--|------------------|
| Full time teachers and sanctioned posts for year (Data Template)   | <u>View File</u> |
| Any additional information   | No File Uploaded |
| List of the faculty members<br>authenticated by the Head of<br>HEI | <u>View File</u> |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

03

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | <u>View File</u> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

30

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <u>View File</u> |

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

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The Government Degree College Uttersoo has a robust evaluation system in place which has evolved over the period of a time by regular feedback from student community and parents. With the inception of academic session, College examination committee who are at the helm of affairs issue an examination calendar for the year. Also students are evaluated on continuous basis on the following parameters

- Attendance
- Discipline
- Group Discussions
- Assignments
- Presentations
- Internal Tests
- Field Based Evaluation
- Viva-Voce

| File Description                | Documents                                  |
|---------------------------------|--|
| Any additional information      | <u>View File</u>                           |
| Link for additional information |  |
|                                 | http://gdcuttersoo.ac.in/Main/ViewPage.asp |
|                                 | x?Page=Exam-CIA                            |

### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college recieves many grievances related to examinations - incorrect details in the admit card, problems in downloading the admit card, errors in the question paper (which of course, is a rare occurence), missing awards, etc. In order to ensure that no student suffers because of any errors in the process of conduct of the examinations, the college has taken the following initiatives:

- The Coordinator Examinations accepts any grievance in written form related to the Internal/external examinations and reports to the Principal.
- The college website has a separate link where students can drop their grievances.
- The students are encouraged to approach any teacher for any grievance which ultimately reach to the Principal who, in consultation with Coordinator Examinations, devises the plan to address the grievances.
- The Coordinator Examinations of the college, after ascertaining any fault/ error, corresponds with affiliating university either directly or through the Data Entry

- Operator (DEO IT and SS) who is a connecting link between the college and the university.
- The concerted effort of the college and the university makes sure that the grievances related to the Internal examinations are solved in a time-bound manner

| File Description                | Documents                                  |
|---------------------------------|--|
| Any additional information      | <u>View File</u>                           |
| Link for additional information |  |
|                                 | http://gdcuttersoo.ac.in/Main/ViewPage.asp |
|                                 | x?Page=Exam-CIA                            |

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institution emphasizes on outcome-based educational approach which aims at equipping learners with the knowledge, competence and orientations needed for success after they leave institution. The Institute follows a systematic procedure for design and development of the curriculum with frequent review to ensure the best programme outcomes. The syllabus of various courses is reviewed and revised every 5 years by the concerned BOS which also involves external experts in the concerned courses. Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are defined for each course after detailed consultation with all faculty and other stakeholders, in strict conformity with the norms of university and objectives of Outcome based education. Right at the beginning of teaching of a course, the teachers, as a common practice, presents a brief overview of the course and its necessity in modern perspective. At the same time, the teacher also explains the Course Outcomes (COs) to the students and provides necessary guidance to the students about the sort of approach and mindset they need to maintain in order to achieve the outcomes in a collaborative pedagogy. Importance of achieving the outcomes and their relevance in research and practice is also delivered to the students in the first lecture. The POs, and PSOs and COs are available on college website and are also communicated to students, teachers and other staff by displaying at different places like Departmental Laboratories, Notice boards, HoDs and Faculty rooms, Course files etc.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | No File Uploaded  |
| Paste link for Additional information                   | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=LOCF |
| Upload COs for all courses<br>(exemplars from Glossary) | <u>View File</u>  |

#### 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To analyse the magnitude of accomplishment of POs, PSOs and COs, institution has a procedure in place which includes Educative Assessment and Summative methods. Classroom evaluation is a routine academic activity which gives teachers good understanding of students comprehensive skills and after interpretation of results course teachers work out a strategy for below average students with an aim of enhancing their level of attainment of COs.

For holistic development of students, Group discussions, Seminars are important part of every departmental academic activity wherein every students participation is compulsory.

Home/Classroom projects are given to all UG/PG students which are designed to improve the attainment of Programme Specific Outcomes. Internal Exams/Assessment is a regular exercise for analysing the performance of students.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <u>View File</u>  |
| Paste link for Additional information | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Exam-CIA |

### 2.6.3 - Pass percentage of Students during the year

### 2.6.3.1 - Total number of final year students who passed the university examination during the year

215

| File Description  | Documents  |
|---|--|
| Upload list of Programmes and<br>number of students passed and<br>appeared in the final year<br>examination (Data Template) | <u>View File</u>   |
| Upload any additional information   | No File Uploaded   |
| Paste link for the annual report  | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Results |

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://gdcuttersoo.ac.in/Files/429ecd76-9312-46d5-bb97-f08c98fff3a 4/Custom/SSS%20for%202022-23.pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| e-copies of the grant award<br>letters for sponsored research<br>projects /endowments | No File Uploaded |
| List of endowments / projects<br>with details of grants(Data<br>Template)             | <u>View File</u> |

- 3.1.2 Number of departments having Research projects funded by government and non government agencies during the year
- 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the year

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0

| File Description  | Documents        |
|---|------------------|
| List of research projects and funding details (Data Template) | <u>View File</u> |
| Any additional information                                    | No File Uploaded |
| Supporting document from Funding Agency                       | No File Uploaded |
| Paste link to funding agency website                          | Nil              |

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

9

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Any additional information   | No File Uploaded |
| List of workshops/seminars<br>during last 5 years (Data<br>Template) | <u>View File</u> |

#### 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List of research papers by title,<br>author, department, name and<br>year of publication (Data<br>Template) | View File        |

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

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#### published in national/international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings during the year

1

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| List books and chapters edited volumes/ books published (Data Template) | <u>View File</u> |

#### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GovernmentDegree College UttersooAnantnag organized several extension activities with an active involvement of College faculty and students during the year 2022-2023.

- Awareness on sanitation and Hygiene and importance of balanced nutrition for lactating mothers and children. This activity was organized in an adapted village "Poshnari" (District Anantnag) in which POSHAN Food kits were distributed to the lactating mothers.
- 2. The NSS wing of the College organized Medical Camp at Govt. High School Bariangan in collaboration with Administration of Sub- District Hospital, Shangus. Heath checkups of the students were done by the Medical camp.
- 3. Awareness Programmes on the Energy conservation have also been organized in which importance of energy conservation in the present era of high industrialization was discussed. Requirement of eco-friendly solar energy was the main theme of the programme.
- 4. A number of cleanliness drives inside the College campus and in the adapted villages have been organized by the College. The NSS volunteers together with NSS programme officer and other faculty members of the college visited adapted villages and thoroughly cleaned water bodies, play grounds, roads etc.
- 5. Drug de-addiction events and rallies were carried out in which ill effects of drug addiction have been highlighted.

| File Description                      | Documents  |
|---------------------------------------|--|
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Extension .pdf |
| Upload any additional information     | <u>View File</u>   |

- 3.3.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.3.2.1 Total number of awards and recognition received for extension activities from Government/government recognized bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | <u>View File</u> |
| e-copy of the award letters   | No File Uploaded |

- 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

| File Description   | Documents        |
|--|------------------|
| Reports of the event organized   | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | <u>View File</u> |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

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## 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/ Red Cross/ YRC etc., during the year

772

| File Description  | Documents        |
|---|------------------|
| Report of the event   | <u>View File</u> |
| Any additional information  | <u>View File</u> |
| Number of students<br>participating in extension<br>activities with Govt. or NGO etc<br>(Data Template) | <u>View File</u> |

#### 3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

| File Description  | Documents        |
|---|------------------|
| e-copies of linkage related<br>Document   | No File Uploaded |
| Details of linkages with institutions/industries for internship (Data Template) | <u>View File</u> |
| Any additional information  | No File Uploaded |

- 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
- 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

| File Description   | Documents        |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | <u>View File</u> |
| Any additional information   | <u>View File</u> |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <u>View File</u> |

#### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Despite the fact that the age of this campus is only around 4 years, the college administration has managed to establish the basic facilities for teaching learning.

Available facility: The college has a main spacious building which houses the following:

- 15 classrooms, including 05 laboratories and conference Hall, equipped with Smartboards: All 15 classrooms have Smartboards with power backup.
- 5 Laboratories including a Computer Lab: Four science laboratories Botany, Chemistry, Physics and Zoology have all the basic equipment required to carry out the necessary experimental work. A computer laboratory is equiped with a smart-board and houses a number of desktops for the use of students.
- Library with more than 16000 books: The college library has more than 16000 books. The facility is under automation. The institutional library has an active subscription to e-books and e-journals.
- Seminar hall with ICT facility: A seminar hall-cum-committee room has a seating capacity of about 50 and is equiped with a smart interactive display board.
- Browsing centre: A browsing centre with 15desktops caters to the needs of the students alike. Internet facility is available.
- Student Facilitation-cum-scholarship centre.
- Some other facilities in the main building include a dispensary and a history museum.

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IT and Admission blocks: These blocks have been recently constructed and Inagurated.

A separate Science Block and Administration block is under construction

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | <u>View File</u>   |
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Campus%20 Infrastructure.pdf |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities, games and sports:

- The college campus has a marked space for a playground where students play games like cricket and volleyball.
- Items required for playing games like cricket, volleyball, football, badminton, basktball, table tennis, hockey, carrom, skipping ropes, throw balls, kho-kho, chess, etc are available.
- The students participate in many sporting activities
- The college has published a multi-lingual e-magazine for the students which is available online on the college website
- The college has its own tarana (college song) which is in vernacular language
- A seminar hall, where cultural activities can be carried out, is provided with ICT facilities
- The days of International and national importance are celebrated by organising a whole lot of programs.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | <u>View File</u> |
| Paste link for additional information | Nil              |

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

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#### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Paste link for additional information  | Nil              |
| Upload Number of classrooms<br>and seminar halls with ICT<br>enabled facilities (Data<br>Template) | <u>View File</u> |

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

297.6925

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | <u>View File</u> |
| Upload audited utilization statements   | No File Uploaded |
| Upload Details of budget<br>allocation, excluding salary<br>during the year (Data Template) | <u>View File</u> |

#### 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated with the following progress being made so far:

- Around 16000 books classified and barcoded.
- Software for University Libraries (SOUL) procured and the details of the books entered into the software.
- Handheld scanner is available.
- Subscription to the N-LIST in place whereby any faculty member/ student of the college can access e-Journals and e-Books free of cost.

 Hopefully, the automation will be successfully completed soon.

| File Description                         | Documents  |
|--|--|
| Upload any additional information        | <u>View File</u>   |
| Paste link for Additional<br>Information | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Lib |

# 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of subscriptions like e-<br>journals,e-ShodhSindhu,<br>Shodhganga Membership etc<br>(Data Template) | <u>View File</u> |

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 5.89322

| File Description  | Documents        |
|---|------------------|
| Any additional information  | <u>View File</u> |
| Audited statements of accounts  | No File Uploaded |
| Details of annual expenditure<br>for purchase of books/e-books<br>and journals/e- journals during<br>the year (Data Template) | <u>View File</u> |

### 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

### 4.2.4.1 - Number of teachers and students using library per day over last one year

#### 100

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | <u>View File</u> |

#### 4.3 - IT Infrastructure

### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college was shifted to the existing campus during 2018-19. Since the shift, the institution has grown steadily with respect to the IT facilities:

- During the year 2019-20, we had just three classrooms with the facility of interactive boards.
- Currently, all the existing classrooms are equipped with Smart-boards (with five of them having the latest Interactive Flat Panel Displays).
- Previously, the college was managed with the limited bandwidth provided by some private service providers. Currently, we have an active Fiber internet plan with a bandwidth of upto 30MBPS.
- The e-Governance can be seen in every sphere admissions, examinations, administration, and finance. More importantly, the college has developed a website with enormous information being circulated to the student community only recently.
- The college has accumulated more than 50 desktops majority of which are being used for academic purposes.
- A browsing center with high-end server was purchased recently to upgrade the potential of online teachinglearning at the institution.
- The process of upgradation is not restricted to the infrastructure. More importantly, the teachers have been trained to handle the IT related apparatus and a number of students have been trained with an Industrial partner named NIELIT the previous academic year.
- The college endeavors to expedite the process of upgradation of the IT facilities with every passing day

| File Description                      | Documents  |
|---------------------------------------|--|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93<br>12-46d5-bb97-f08c98fff3a4/Custom/ICT%20Ena<br>bled%20Tools.pdf |

### 4.3.2 - Number of Computers

54

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio          | <u>View File</u> |

### **4.3.3** - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional<br>Information                                     | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | <u>View File</u> |

### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

| 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities an |
|---|
| academic support facilities) excluding salary component during the year (INR in lakhs   |

0

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Audited statements of accounts.  | No File Uploaded |
| Details about assigned budget<br>and expenditure on physical<br>facilities and academic support<br>facilities (Data Templates) | <u>View File</u> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

A proper mechanism to ensure maintenance and utilization of physical infrastructure is already in place in the college. The responsibility of individual facilitities is assigned to particular department/person and overall monitored by convenor CDC. Maintenance report is seeked from time to time by the convenor CDC from the concerned officer and accordingly the proposed maintenance is taken care through proper channel.

Maximum utilization of infrastructure for academic activities is ensured by framing a genral time table in a way to ensure maximum utilization of classrooms and laboratories. The central library maintains a proper visitor register. Students are bound to visit the library and browsing centre and their visitingtime is communicated to the concerned departments. Sports facilities are utilized forintercollege sport events. The facilities are extended to various agencies for carrying various state level and national level sports events. College auditorium is extended to various cultural activities, Govt. departments and various registered NGO's for carrying their activities. The computer infrastructure is also utilized optimally and extensively. The computer department operates the central facilitation centre for PMSSS programme every year.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <u>View File</u>  |
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93<br>12-46d5-bb97-f08c98fff3a4/Custom/Committee-<br>List%202022-23.pdf |

#### STUDENT SUPPORT AND PROGRESSION

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#### **5.1 - Student Support**

## **5.1.1** - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

25

| File Description  | Documents        |
|---|------------------|
| Upload self attested letter with the list of students sanctioned scholarship  | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Number of students benefited by<br>scholarships and free ships<br>provided by the Government<br>during the year (Data Template) | <u>View File</u> |

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

43

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | <u>View File</u> |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | <u>View File</u> |

| 5.1.3 - Capacity building and skills           | A. All of the above |
|--|---------------------|
| enhancement initiatives taken by the           |                     |
| institution include the following: Soft skills |                     |
| Language and communication skills Life         |                     |
| skills (Yoga, physical fitness, health and     |                     |
| hygiene) ICT/computing skills                  |                     |
|  |                     |

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| File Description  | Documents   |
|---|---|
| Link to institutional website   | http://gdcuttersoo.ac.in/Main/CourseList.a<br>spx |
| Any additional information  | No File Uploaded                                  |
| Details of capability building and skills enhancement initiatives (Data Template) | <u>View File</u>                                  |

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <u>View File</u> |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

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| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of<br>student redressal committee,<br>prevention of sexual harassment<br>committee and Anti Ragging<br>committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

#### 5.2 - Student Progression

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

6

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Self-attested list of students placed | <u>View File</u> |
| Upload any additional information     | No File Uploaded |

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

9

| File Description                                   | Documents        |
|--|------------------|
| Upload supporting data for student/alumni          | No File Uploaded |
| Any additional information                         | No File Uploaded |
| Details of student progression to higher education | <u>View File</u> |

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

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#### government examinations) during the year

5

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload supporting data for the same | <u>View File</u> |
| Any additional information          | No File Uploaded |

#### 5.3 - Student Participation and Activities

- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description   | Documents        |
|--|------------------|
| e-copies of award letters and certificates   | No File Uploaded |
| Any additional information   | No File Uploaded |
| Number of awards/medals for<br>outstanding performance in<br>sports/cultural activities at unive<br>rsity/state/national/international<br>level (During the year) (Data<br>Template) | <u>View File</u> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has always carved out students potential and believed in shaping the overall development of our students. The students represent and engage in various activities in the college which include:

• Representation in the college core committees: Almost each core committee of the college has student representation. The regular meetings of the college see the participation of the students more often. Their ideas are appreciated and implemented as and when necessary.

- Representation in subject related Course review committees (CRCs): Each subject head convenes Course Review meetings with course review committees as and when required.
- Participation in the extension activities of NSS: The students of the college take part in various extension and community outreach programmes too.
- Debates and seminars: Students are given ample opportunities to participate in the debates and seminars.
- Celebration of days of National and International importance: Important days are celebrated by organising debates, seminars and other activities including drawing, essay and playcard holding programs.
- Experiential learning: Students are given mini-assignments.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

#### 111

| File Description   | Documents        |
|--|------------------|
| Report of the event  | <u>View File</u> |
| Upload any additional information  | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <u>View File</u> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

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The Alumni association of the college has been registered recently. However, the tracing of the alumni for their progression started way back in 2020. A number of the alumni have progressed to the higher education and a few have also got the job both in the public and private sector. We have started taking feedback from the alumni which has proved to be beneficial to the institution in many ways, lately. As far as financial contribution by the alumni is concerned, it is negligible. However, we are hopeful that those of the alumni who are in-service may start contributing towards the college development when sensitized. The work in this direction is in progress expeditely.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Alumni |
| Upload any additional information     | <u>View File</u>  |

## **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Government Degree College Uttersoo is aligned with its vision and mission to inspire a desire for higher education, enhance quality, and promote holistic development for all stakeholders. Central to this is the belief that education should be transformative, equipping students with the knowledge and skills needed to thrive in a complex world.

The college fosters academic excellence and intellectual curiosity through a diverse curriculum, encouraging students to pursue personal and professional growth. It emphasizes not only academic achievements but also critical thinking, creativity, and problemsolving. Innovative teaching methods and interactive learning are

prioritized to deepen students' understanding.

In addition to academic focus, the college promotes a supportive, inclusive environment for students, faculty, and the community. It encourages collaboration, communication, and a sense of belonging. By integrating practical applications into the curriculum, students develop problem-solving skills and a sense of civic responsibility.

The college is also committed to upgrading its infrastructure and embracing technology to enhance learning, preparing students for a tech-driven future. In essence, its governance reflects a comprehensive approach to education, focusing on academic, emotional, and socialdevelopment.

| File Description                      | Documents                                  |
|---------------------------------------|--|
| Paste link for additional information | http://gdcuttersoo.ac.in/Main/AboutUs.aspx |
| Upload any additional information     | No File Uploaded                           |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college possesses a proficient leadership that upholds the principles of decentralisation of governance and participative management in the following manner;

This is demonstrated by the fact that the head of the institution consults with all members of the college whenever a decision needs to be made.

The committees, which are reconstituted annually, oversee various responsibilities, such as the purchasing committee, which handles procurements, the inspection audit and technical committee, which inspects procured items before initiating vendor payments, the IQAC, which makes decisions related to quality assurance, the library committee, etc.

Each committee comprises members who are not only permanent faculty members but also temporary faculty (full-time teachers) and the student body. The committees convene whenever a choice needs to be taken on a matter that falls under their jurisdiction.

The committees' primary job is to make decision-making more objective. During meetings, many proposals are presented, and each one is evaluated for merit before a final decision is reached and sent to the principal for follow-up.

• When necessary, parents and alumni who are not affiliated with the college are also consulted.

Students also participate in decision-making processes through the creation of Course Review Committees (CRCs).

• All parties involved in the college are asked for their honest feedback on various subjects, including parents, non-teaching staff, teachers, students, and alumni.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93<br>12-46d5-bb97-f08c98fff3a4/Custom/Committee-<br>List%202022-23.pdf |
| Upload any additional information     | <u>View File</u>  |

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The strategic plan has been compiled carefully to meet the desired quality goals as envisaged in the vision and mission satement of the college.

Institutional Strategic Goals

- 1. Efficient Teaching-learning Methodology
- 2. Effective Leadership and Participative Management
- 3. Proactive Internal Quality Assurance Cell
- 4. Ensuring effective governance
- 5. Students' Overall Development through Participation
- 6. Employees Advancement & Welfare
- 7. Proper Discipline

- 8. Women/Student/Faculty Grievance Redressal
- 9. Financial Planning & Management
- 10. Extension & MoUs
- 11. Constant Growth in Research and Development
- 12. Alumni Interaction and Outreach Activities
- 13. Augmenting Physical Infrastructure

Strategy Implementation and Monitoring

Implementation at Institute Level

Particulars/Functions

Deployment Authorities

Strategic Plan

Internal Quality Assurance Cell

Governance & Administration

Principal & Establishment Section

Expansion

Advisory and Development Committee

Infrastructure (Academics)

Academic Affairs Committee

Teaching- Learning

Principal, HODs, Faculty and Staff

Infrastructure (Physical)

Principal, Development Committee

Departmental Activities

HoDs and Faculty

Training & Placements

Career Counseling and Placement Cell

Research & Development

Research Committee

Students Development

Internal Quality Assurance Cell

Quality Assurance

Internal Quality Assurance Cell

Students Admissions

Principal, HoDs, Admission Committee

Statutory Compliance

Principal, Advisory, HoDs, Coordinators

#### Deployment

The plans articulated by the management and principal are communicated to the target groups like faculty, students, staff and other stakeholders through meetings, mails and other forms of communication.

The principal's handbook serves as guideline at the institutional level to undertake these activities. The organizational procedure manual guides all the activities through well-defined policies and procedures for each of the activities.

| File Description                                       | Documents  |
|--|--|
| Strategic Plan and deployment documents on the website | <u>View File</u>   |
| Paste link for additional information                  | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Strategic Plan%202022-23.pdf |
| Upload any additional information                      | No File Uploaded   |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college operates under the overall administrative control of Commissioner/ Secretary, Department of Higher Education, J&K Government and the academic control of the Vice-chancellor, University of Kashmir. However, the Principal is the head of the institution for all types of activities including administrative and academic.

Heads of the Departments take the responsibility for smooth running of their respective Departments in academic and other matters.

The Principal is assisted by various committees in curricular, cocurricular and developmental activities.

The establishment section maintains the personal files, service books and Leave records, of teaching staff, non-teaching & clerical staff.

The accounts section, headed by an Accountant deputed from finance department, maintains all the accounts of the institution and handles all financial matters.

The admission section handles all the admission related matters.

The examination section manages and supervises the conduct of all types of internal and external examinations.

The library is headed by a qualified librarian and plays a crucial role in the teaching-learning process by providing all the necessary resources to the users.

The sports and recreational activities are managed by the Physical Education Section, headed by a Physical Education Instructor.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | https://rgp.jk.gov.in/pdfs/CSR/CSR%20VOL%2<br>0I.pdf            |
| Link to Organogram of the Institution webpage | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Organogram |
| Upload any additional information             | <u>View File</u>  |

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description  | Documents        |
|---|------------------|
| ERP (Enterprise Resource Planning)Document  | <u>View File</u> |
| Screen shots of user interfaces   | <u>View File</u> |
| Any additional information  | No File Uploaded |
| Details of implementation of e-<br>governance in areas of<br>operation, Administration etc<br>(Data Template) | <u>View File</u> |

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution being Government-run, the welfare schemes for the employees (teaching and non-teaching) are devised by the Govt of Jammu and Kashmir, UT and partly by the Union government through Jammu and Kashmir Administrative Department (JKGAD) and UGC respectively. Some of the welfare measures for the teaching and non-teaching staff include:

National Pension Scheme (NPS): Under this scheme, the employees make a monthly contribution and a matching share is paid by the Govt which is saved in the NPS account of the employee. At superannuation, a percentage of this fund is paid to the employee

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while as the remaining amount is paid monthly as pension.

General Provident Fund (GPF): Under this scheme, an employee contributes a certain share of her/ his salary to her/ his GPF account. The funds are returned to the employee when required with an interest (not all employees are covered under this)

Leaves: The employees can benefit from various types of leaves - study leaves, paternity/ maternity leaves, earned leaves, casual leaves, medical leaves, etc depending on the requirements, under rules Childcare and other allowances

Regular increments: The employees who perform well are paid increments on their salary annually.

Incentives for add-on assignments: For addtional assignments like examination duty, evaluation of answer-scripts and setting of question papers, the employees get additional incentives from the affiliating university under norms

Scope for growth: The employees are given ample opportunities to go for higher studies, faculty development programs, etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Welfare%2 |
| Upload any additional information     | <u>View File</u>  |

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

| 6.3.2.1 - Number of teachers provided with financial support to attend                  |
|---|
| conferences/workshops and towards membership fee of professional bodies during the year |

0

| File Description   | Documents        |
|--|------------------|
| Upload any additional information  | No File Uploaded |
| Details of teachers provided<br>with financial support to attend<br>conference, workshops etc<br>during the year (Data Template) | No File Uploaded |

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description  | Documents        |
|---|------------------|
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centres).  | No File Uploaded |
| Reports of Academic Staff<br>College or similar centers   | No File Uploaded |
| Upload any additional information   | No File Uploaded |
| Details of professional<br>development / administrative<br>training Programmes organized<br>by the University for teaching<br>and non teaching staff (Data<br>Template) | No File Uploaded |

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

| File Description  | Documents        |
|---|------------------|
| IQAC report summary   | <u>View File</u> |
| Reports of the Human Resource<br>Development Centres<br>(UGCASC or other relevant<br>centers)     | <u>View File</u> |
| Upload any additional information   | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | <u>View File</u> |

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

The Higher Education Department of the Union Territory has worked out a system of API by means of Annual Performance Report (APR) which needs to be submitted by each of the teachers, duly signed in by the head of the institution. Among other parameters which this document scrutinizes are included the following:

- Any research carried out/ papers published
- Details of the Faculty Development Programs the teacher has participated in
- Engagement in teaching-learning
- Engagement in co-curricular activities being conducted by the college
- Methods of teaching and evaluation adopted
- The general contribution towards the development of the college
- Community engagement through college
- Any special contributions made to the college

This document reflects the performance of the teacher based on which the promotion to the next grade or other incentives are decided. At institutional level, the head of the institution monitors the activity of all the teaching and non-teaching staff directly or through different committees in place. For instance, the performance on academic side is checked by Academic Monitoring Committee.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | https://parichay.nic.in/pnv1/assets/login? sid=SPARROWJAK |
| Upload any additional information     | <u>View File</u>  |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial matters of the institution are handled by Accounts Assistant permanently deputed from the Finance Department (Govt of J&K). The institution conducts regular internal and external financial audits to ensure compliance with set procedures and guidelines.

- Internal Audit: There is an Internal Audit Committee that, in consultation with a college accountant, conducts annual financial audit to ensure all financial regulations are complied with and submits its observations and recommendations to the Principal.
- External Audit: Statutory external audit is conducted by the Directorate of Audit and Inspections of the Finance Department, Govt of JK(UT). All objections and observations of the external auditors are taken note of, and addressed appropriately, as per the audit manual norms. The action taken report is submitted to the designated authorities in the Finance Department of Govt of JK(UT).

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

## 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Annual statements of accounts  | No File Uploaded |
| Any additional information   | No File Uploaded |
| Details of Funds / Grants<br>received from of the non-<br>government bodies, individuals,<br>Philanthropers during the year<br>(Data Template) | No File Uploaded |

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives funds from the following sources:

- Govt of JK(UT): Being a government college, the major share of funds is received from the government of JK(UT) under various heads to meet different expenditures in the college, which can be broadly divided into two categories: 1. Non-plan: These are meant for running the administration, like payment of salaries and maintenance of existing assets. 2. Plan: These are used to meet the expenses for undertaking developmental works and creation of new assets.
- College Local Fund These are payments collected from students at the time of admission as per guidelines of Higher Education Department. A portion of this component goes to the University of Kashmir, another to the Pool, and the rest is available to the College for utilization.
- Others Funds are also received from different agencies from time to time.
- Most of the procurements are made through GeM portal since 2020. The payments to the vendors are made only after checking the specifications of the items delivered. This is ensured by the Technical, Inspection and Audit Committee (TIA).

| File Description                      | Documents                     |
|---------------------------------------|-------------------------------|
| Paste link for additional information | https://pfms.nic.in/Home.aspx |
| Upload any additional information     | <u>View File</u>              |

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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The IQAC of the college has been established in 2020 but during this limited time, it has contributed significantly to institutionalise the quality assurance strategies and processes as follows:

- The IQAC is a top decision-making body and at the same time it takes inputs from every stakeholder to build a plan.
- The initiation of seeking feedback, analysing it and recommending the key findings to the Principal was made possible by the cell.
- The IQAC holds regular meetings with the heads of each department to work-out new strategies. It was because of the efforts of the IQAC that two Certificate courses were successfully completed in the latest completed academic year.
- The IQAC has devised a plan for various activities to be held round the year which sees increased participation of the students in the co-curricular aspects considerably.
- It prompted other committees to show more activism from time to time.
- It has was due to hectic efforts, planning and hardwork of IQAC that the college secured grade B with CGPA of 2.33 in the year 2022.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Strategic %20Plan.pdf |
| Upload any additional information     | <u>View File</u>  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC was established in the institution only recently, on 20-4-2020. Since its establishment, the college has seen so much of activism and a number of initiatives have been taken:

- The process of seeking feedback on different issues, including the curricular aspects, has been initiated. The feedback taken from different stakeholders has been analyzed and action has been taken in majority of cases.
- New committees like Committee against Sexual Harassment

- (CASH) and Enquiry cell for Persons with Disability (PWD) have been established and made functional.
- Academic Monitoring Committee (AMC) came into existence which monitors the workload and class-work.
- Library automation was started and the subscription to e-Journals and e-Books was activated.
- A fully functional website came into existence with study material for the students.
- All the classrooms were equipped with smart boards for easy and interactive teaching-learning.
- Various Faculty Development Programs like that on GeM procurement, ICT and Intellectual Property Rights were organized.
- Career counseling sessions were started with UPSC and other State PSC examination qualifiers.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | http://gdcuttersoo.ac.in/Main/ViewPage.asp<br>x?Page=Exam-CIA |
| Upload any additional information     | <u>View File</u>  |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description   | Documents   |
|--|---|
| Paste web link of Annual reports of Institution                                    | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/Newslette r.pdf |
| Upload e-copies of the accreditations and certifications                           | <u>View File</u>  |
| Upload any additional information  | <u>View File</u>  |
| Upload details of Quality assurance initiatives of the institution (Data Template) | No File Uploaded  |

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution believes in Gender Equity. For this we have established Committee Against Sexual Harassment (CASH) and Women Development Cell (WDC). WDC/ CASH are headed by a female convener with majority of representation from the female members. The cells came up with a comprehensive action-plan to celebrate Gender equality. The cells also came up with different proposals some of which were materialised within a short span of time. Examples include:

Safe environment for the female community within the campus: Whole of the campus is equiped with surveillance cameras which function 24\*7 to ensure any potential threat against the female student community is caught on camera and timely action is taken.

Infrastructure and Gender equality: There are separate and equal number of washrooms for female community as there are for male community. One new toilet-block has also been constructed recently.

Girls Common Room: The administration of the college has reserved a room to be used as Girls Common Room till the funds are recieved for the construction of same.

Awareness Programs: The WDC organizes programs like Feminism and Women empowerment, Women in leadership, Status of Women in Islam, etc.

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Equal opportunities for all: Each student is given equal opportunity to thrive in the institution irrespective of the gender which is reflected in the participation of female students in different activities being carried out by the institution.

Self Development and Women: The WDC cell organises Selfdevelopment Programs exclusively for the female student community like conducting of a Week-long Certificate Workshop on Selfdefense

| File Description   | Documents   |
|--|---|
| Annual gender sensitization action plan  | http://gdcuttersoo.ac.in/Files/429ecd76-93<br>12-46d5-bb97-f08c98fff3a4/Custom/Action%20<br>Plan.pdf  |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/7%20.1.1% 20Institutional%20Values%20and%20Social%20 Responsibilities.pdf |

# 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | <u>View File</u> |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Primarily, the waste generated within the campus is segregated at source. We have coloured dustbins with the labels for different types of wastes - Plastic/ polythene, paper/ cardboard, organic/ food-waste, etc. Solid waste management: The solid wastes generated at the campus include the food waste, paper and cardboard, pen cases, wrappers and plastic. (rare as the college

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has been declared Polythene/ plastic-free area and there is penalty for the students and the staff if they are found using it indiscriminately within the campus). The wastes in plastic and polythene is recycled.

The biodegradable wastes are dumped in the pits or sanitary landfills.

Liquid waste management: The liquid waste predominantly generated from the latrines and washrooms flows through the pipes to the deep trenches which are covered.

Biomedical waste management: Little or none of such waste is generated at the campus.

Waste recycling system: As minimal plastic/ polythene waste is generated within the campus due to restricted use, we have encouraged the students to collect the waste around the campus and recycle it. The idea has been successful so far in sensitizing the students about the importance of recycling.

Hazardous chemicals and radioactive waste management: Generally, no radioactive waste is generated within the campus. The hazardous chemicals (if generated) are stored within the non-reacting material and ultimately dumped into waste dumps away from water bodies.

| File Description  | Documents   |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded  |
| Geo tagged photographs of the facilities  | http://gdcuttersoo.ac.in/Files/429ecd76-93 12-46d5-bb97-f08c98fff3a4/Custom/7.1.3%20M anagement%20of%20wastes.pdf |
| Any other relevant information  | <u>View File</u>  |

| 7.1.4 - Water conservation facilities available   |
|---|
| in the Institution: Rain water harvesting         |
| <b>Bore well /Open well recharge Construction</b> |
| of tanks and bunds Waste water recycling          |
| Maintenance of water bodies and distribution      |
| system in the campus                              |

E. None of the above

| File Description                                  | Documents        |
|---|------------------|
| Geo tagged photographs / videos of the facilities | <u>View File</u> |
| Any other relevant information                    | No File Uploaded |

#### 7.1.5 - Green campus initiatives include

## 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of Bicycles/ Battery powered vehicles
- 3. Pedestrian Friendly pathways
- 4. Ban on use of Plastic
- 5. landscaping with trees and plants

| File Description                             | Documents        |
|--|------------------|
| Geo tagged photos / videos of the facilities | <u>View File</u> |
| Any other relevant documents                 | No File Uploaded |

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

# 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | <u>View File</u> |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

#### 7.1.7 - The Institution has disabled-friendly,

B. Any 3 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description   | Documents        |
|--|------------------|
| Geo tagged photographs / videos of the facilities                        | <u>View File</u> |
| Policy documents and information brochures on the support to be provided | <u>View File</u> |
| Details of the Software procured for providing the assistance            | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in inclusive environment and promotes tolerance towards different sections of the society. The statement can be exemplified by the following:

Celebration of Gender diversity: The institution believes in Gender equality which is evident from the activities it carries out. A Women Development Cell (WDC) and Committee against Sexual Harassment (CASH) is in place to look after the interests of this section.

Promotion of Unity in Diversity: The institution holds awareness campaigns to promote the unity among different religious denominations. The staff takes pledge on the occasion of Sadhbhavna Diwas in the name of harmony among different castes, creeds and religions and celebrates Rashtriya Ekta Diwas.

Reservation for the socially, economically and other backward classes: The institution has a reservation policy in place in sync

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with that of the Government ensuring that the students of the marginalized sections like Scheduled tribes and Pahari speaking people get full representation in the institution.

Friendly environment for the Divyangjans: The special cell dedicated to cater to the needs of the specially-abled students of the college is headed by an assistant professor who is himself visually impaired. The college buildings are provided with ramps for easy access. Majority of the computer sets housed in the institution have NVDA software installed on them. The college website is also provided with a screen-reader.

Welfare schemes for socio-economically backward students: Such students are given the freeships both by the central/ state government as well as the institution itself.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution initiates a sound academic foundation for the students to develop them as better citizens of the country. The College promotes various curricular as well as extra-curricular activities in sensitizing the college community about the constitutional obligations, values, rights, duties, and responsibilities. In this regard, the college celebrates various days like Independence Day, Republic Day, and Constitution Day. The college celebrates Women's Day to mark the remarkable achievements of women throughout history. For inculcating the importance of the environment, the college celebrates Environment Day and for instilling the right attitude toward the cleanliness of our college and society, the college organizes Cleanliness Drives in which students and faculty participate enthusiastically. The institution has organized student-centric activities like paper, poster & essay competitions which have always received enthusiastic participation from the students and promoted their awareness about various aspects of Indian citizenship.

Some of the activities/ initiatives carried are enlisted below:

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- Programs about the voting rights like SVEEP have been organised
- A number of activities were carried out by the institution to celebrate the Freedom Movement of India under the banner Azadi ka Amrut Mahotsav
- A tricolor waves 24/7 just in front of the main building
- Sadhbhavna Pledge taken by the staff
- National Anthem singing competitions organised
- Rashtriya Ekta Diwas (National Integration Day) celebrated on the birth annivarsary of Sardar Vallabhai Patel
- Almost all the staff members on permanent basis participate in election duties (parliamentary, state assembly as well as panchayat elections)

| File Description   | Documents        |
|--|------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | <u>View File</u> |
| Any other relevant information   | <u>View File</u> |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

| File Description   | Documents        |
|--|------------------|
| Code of ethics policy document   | <u>View File</u> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <u>View File</u> |
| Any other relevant information   | No File Uploaded |

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### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates/ organizes national and international commemorative days, events and festivals to educate the students on different issues of concern to the humanity. Chief examples of such events which are/were observed by the institution from time to time:

- World Women Equality Day: 26th August, 2022
- National Teachers Day: 5th September, 2022
- International Yoga Day: 21st June, 2022
- Rashtriya Khel Diwas: 29th August, 2022
- International Drug De-addiction Day: 26th June, 2022
- International Youth Day: 12th August, 2022
- Rashtriya Ekta Diwas: 31st October, 2022
- National Sports Day: 29th August, 2022
- International Ozone Day: 16th September, 2022

The days are commemorated/ celebrated by organising different activities like Drawing contests, Debates, Seminars, Conferences, Group discussions and other awareness programs. With the introduction of Student Credit-approbation System (a potential best practice adopted by the institution), the participation of the students has considerably increased in such activities.

| File Description  | Documents        |
|---|------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | <u>View File</u> |
| Geo tagged photographs of some of the events  | <u>View File</u> |
| Any other relevant information  | No File Uploaded |

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I:Technology-oriented Teaching-learning

To embrace the new technology, the institution has installed 13 interactive flat panel display boards taking the facility of smart-classrooms to each classroom and lab available. A computer

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Browsing Centre has been developed having a high end server and latest configuration desktops with high speed internet connectivity. The staff has been trained on how to use the smart boards and also on how to use the latest digital applications like ZOOM, Google Meet amongst others to deliver online classes from home on holidays and weekends. In addition to this, the college has 24\*7 CCTV surveillance available to avert any untoward incident and provide security to students. Additionally, to promote green energy, the college has installed 77 solar panels generating a commulative power of about 15 kw and thus reducing energy load.

#### Best Practice-II:

Some of the specific facilities provided for girl students are as under:

- "Common Room" for girls with all the basic facilities, a girls' park, playing area, well-equipped washrooms, and a medical room is allotted.
- Grievance Redressal Cell, Discipline committee and Committee against sexual Harassment(CASH) for girls are in place.

Adoption of a Local School: The college has adopted a Govt Middle school at Poshnar Uttersoo Shangus. The college often donates equipments and funding to the school.

Cleanliness of Local Water bodies and parks: Cleanliness/awareness campaigns yielded visible results especially a significant change in the local health/hygiene practices.

| File Description                             | Documents        |
|--|------------------|
| Best practices in the Institutional web site | <u>View File</u> |
| Any other relevant information               | <u>View File</u> |

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the institution lies in the extremely cordial relationship between the teachers and the students which is exemplified by the following approaches:

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- The Student-welfare fund: Each staff member of the college (permanent as well as temporary) contributes a certain amount of his/ her salary to the student welfare fund on monthly basis. This is in addition to the financial assistance already provided to the deserving students of the college.
- Remedial teaching at home: A number of local teachers has
  made it a norm to teach the slow-learning students at their
  own home, the practice started in 2019-2020 when the
  COVID-19 was at peak and had hampered the regular classes at
  the campus. This is one of the practices being practised by
  the local teachers of the institution exclusively.
- Mentorship through phone:
- Meetings with the parents of the students: In addition to the parent-teacher meetings at the college where the parents of the students are asked to have their opinion, some of the teachers visit the homes of the students and where they have one-to-one interaction with the parents of the students. This helps the teachers to know the home-condition of the students which, in some way, helps the teachers to improve their teaching.
- Admission Mela to attract the students: The teachers interact with the students in the admission mela which is conducted annually by the college. The teachers educate the students about the career opportunities in the higher education.
- Mentor-mentee programs:
- PWD cell for the specially-abled students:

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | <u>View File</u> |
| Any other relevant information               | No File Uploaded |

#### 7.3.2 - Plan of action for the next academic year

The institution's internal Quality Assurance Cell (IQAC) has prepared the following plans for the next academic year:

The IQAC, Infrastructure Development, and Advisory Committees of Govt. Degree College Uttersoo have critically analyzed the institution's current status and identified key areas for improvement. Based on this, a strategic plan for the next academic year has been formulated, focusing on the following objectives:

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Holistic Development: Create an enabling environment for the overall development of students, faculty, and supporting staff.

Sustainability Initiatives: Raise awareness and implement measures to protect and promote a green, clean, and sustainable environment.

Research and Innovation: Encourage a research-driven atmosphere among students and faculty, fostering innovation and creativity across the institution.

Brand Enhancement: Strengthen the college's brand equity within its local jurisdiction in Tehsil Shangus, District Anantnag.

ABC Registration: Achieve 100% student registration under the Academic Bank of Credits (ABC).

Knowledge and Technology Advancement: Promote continuous knowledge upgradation and encourage the use of technology among faculty and students.

Social Engagement: Fulfill social responsibilities by offering formal and informal education, disseminating knowledge, and organizing programs for the benefit of the community and stakeholders.

Library Enhancement: Upgrade and automate the library, ensuring the availability of online resources and electronic databases.

ICT and Security Improvements: Augment ICT infrastructure and install additional CCTV cameras to enhance campus security and technology usage.

This strategic plan is aimed at improving the academic, infrastructural, and social impact of the college.