

The principal  
Govt. Degree collage  
Uttersoo

Jan Doe

SAMPLE.  
STUDENT'S GRIEVANCES  
RELATED EXAM.

Subjection: Application for missing education  
paper on 02-07-2021.

Respected Sir:

with great respect and high regards.

I beg to say that I am the student  
of 2nd year (3rd sem) of your institution.

Roll no 21315626 and Reg no 2552-UT-20

I have missed online exam paper of education  
on 02-07-2021 due to some technical  
errors in internet. I respectfully request you

to kindly approve me to give the  
missed paper. That will be your most  
kindness.

Yours faithfully

Salpi Jan

Dated: 03/07/2021

Roll No: 21315626

Reg No: 2552-UT-2019

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which no claim whatsoever shall be entertained.

- If a candidate appears in the subject/paper in which He/She is not otherwise eligible, His/Her examination to that

To

The Principal  
Govt Degree College  
Ottersee

Examination  
Doul.

Respected Sir,

Subject:- Application for not appeared in on-  
line exam due to some problem.

Sir,

With the humble submission  
that my exam has been missed on  
online mode. Me is from your college  
my name is Zamair Ahmad Hajam  
Exam Roll No 21315275. Batch 2018. So,  
Please & I requested your goodness so  
reschedule my exam that will be your  
most kindness.

Date = 06-07-2021

yours faithfully  
Zamair Ahmad Hajam  
UG 3rd Semester  
Backlog Batch 2018.  
Subject: G. English

The Principal,  
Govt. Degree College  
Uttersoo.

Exam Done

Coordinator  
Examination

Jas m/a  
Shah

05-07-2021

Sub :- Missing of English paper UG 3rd Semester held  
on 1st July 2021.

Sir,

With high regards and humble submission I would like to state that I have missed my English paper which was scheduled on 1st July 2021 due to non availability of smart phone. My phone was got damaged some days before and I failed to receive any information regarding my examination. I belongs to a below poverty line family and have no source of income.

Keeping in view the above mentioned facts it is humbly requested to your good self to allow me to attend the examination of the above mentioned subject.

Thanking in anticipation.

Dated 1.05<sup>07</sup>/2021

Yours faithfully.  
Rubiya Bashir  
Rubiya Bashir  
Roll No 213/5321  
3rd semester.

The Principal

Govt. Degree College  
Uttersoo

Subject:- Application for Re-Examination in the  
Subject of Sociology.

Madam,

Appropos to the Subject cited above I want to  
bring it in your kind notice that ~~the day~~  
on 07/07/2021 ~~at~~ I had appeared in the  
examination of Sociology paper. But unfortuna-  
-tly my response didnt submit properly.  
In this context it is my humble request  
to conduct the Re-examination in the  
same paper that will be your most kindness

Yours faithfully

Mehki Bishw  
fresh regular 2019  
Roll-no. 21315617  
paper Sociology  
090657808